

STATE OF WEST VIRGINIA INDIVIDUAL PERSONAL PROPERTY AND REAL ESTATE REPORT

THE LAW PROVIDES THAT EVERY PERSON LIABLE TO TAXATION SHALL MAKE A REPORT OF THEIR PROPERTY, IN WRITING, TO THE ASSESSOR WHETHER CALLED UPON BY THE ASSESSOR OR NOT. THIS REPORT SHOULD BE FILED AS SOON AS POSSIBLE AFTER JULY 1, BUT NOT LATER THAN THE FIRST DAY OF OCTOBER.

FILING LATE OR FAILING TO FILE MAY RESULT IN A \$25 - \$100 PENALTY

Please note that WV Code § 11-3-9 was amended effective January 1, 2007 for Tax Year 2008 to exempt Class I personal property employed exclusively in agriculture to include vehicles that qualify for a farm use exemption certificate, farm machinery and equipment, livestock and products of agriculture while in the hands of the producer.

SCHEDULE 1

**VEHICLES, BOATS, AIRCRAFT, ETC.
OTHER PERSONAL PROPERTY**

Vehicle identification numbers can be found on the registration card or on the vehicle dashboard below the windshield. Report only the vehicles, boats, aircraft, etc. you owned on July 1. All vehicles, boats, aircraft, etc., even those not licensed, must be reported.

List all tangible personal property not listed previously on this form. The following items illustrate types of personal property to be listed. Boat trailers, motorized golf carts, mobile campers, truck mounted campers, motorcycles, motor scooters, utility trailers, recreational vehicles, all terrain vehicles (ATV's), travel trailers, snowmobiles, personal watercraft (jet skis), above ground swimming pools, satellite dish antennas, household goods leased out for gain.

Type	Model	Make	Year	Size	Vehicle Identification Number	Purchased		Owner's Value	Assessor's Value
						Year	Cost		
Total Value									

TAXPAYER INFORMATION

Account No. _____ Year _____

County: _____

Taxing District: _____

Taxpayer: (Last) (First) (Middle)

Taxpayer: (Last) (First) (Middle)

Physical Address: _____

(City/State) (Zip Code)

Phone No.: () _____

Mailing Address: _____

Taxpayer's Signature _____ Date _____

ASSESSOR'S USE ONLY

PERSONAL PROPERTY

Schedule 1 (Vehicles)\$ _____
 Schedule 1 (Other P.P)\$ _____
 Schedule 2 (Mobile Homes)\$ _____
 TOTAL CLASS 3 or 4.....\$ _____

CLASS 2
 Schedule 2 (Mobile Homes)\$ _____

**IF YOU WILL BE 65 YEARS OF AGE, OR OLDER, BEFORE JUNE 30 OF THE NEXT YEAR,
 OR IF YOU ARE PERMANENTLY DISABLED, THEN YOU MAY FILE FOR HOMESTEAD EXEMPTION.
 APPLICATION SHOULD BE MADE TO THE COUNTY ASSESSOR NO LATER THAN DECEMBER 1.**

Schedule 2 MOBILE HOMES (HOUSE TRAILERS) AND CABINS

Mobile Home Trade Name: _____ Size: _____
 Year: _____ Permit No.: _____ Used for: Residence Rental
 Improvements to Mobile Home: _____ Owner's Value: _____ Assessor's Value: _____
 Name of Landowner: _____
 Cabin Size: _____ Year Built: _____ Owner's Value: _____

Schedule 3 LIST OF REAL ESTATE OWNED

Description on Land Book or from Your Tax Ticket	Used For		Owner's Value	
	Building: Owner Occupied, Rented or Commercial	Land: Farm, Commercial or Residential	Land	Buildings
Assessor Total				

Schedule 4 NEW BUILDINGS, STRUCTURES, ADDITIONS, DELETIONS AND REMODELING

CONSTRUCTED ON YOUR PROPERTY DURING THE PAST 12 MONTHS

Total Cost \$ _____ On What Tracts of Land: _____

NOTICE

Banks, Realtors, Property Managers or others in charge of leasing or renting real estate partly or fully furnished are required to make a complete list of all furniture, fixtures and other personal property, not considered as part of the real estate. List must include name of owner, location of personal property and an itemized list of the furnishings.

NOTICE OF NEW BUILDINGS OR IMPROVEMENTS

All individuals, contractors or any person who erects, adds to, enlarges, moves, alters, converts, remodels or extends any building or structure whereby the value is increased by more than \$1,000.00 must notify the assessor on Form 12:75 within sixty days from the date the work is commenced; mines, mills, factories or other industrial establishments on or before June 15. If a building permit has been obtained this will be sufficient notice under this section. Any person who shall violate the provisions of this section shall be guilty of a misdemeanor and subject to fine. Chapter 11, Article 3, Section 3a of the West Virginia Code. Form 12:75 may be obtained from the assessor's office.

Schedule 5 MOBILE HOMES OR CABINS PARKED OR LOCATED ON YOUR LAND

On July 1, were there any Mobile Homes (house trailers) or cabins not owned by you located on your land? If more than two attach list.

If none, write NONE: _____ If yes, give NUMBER: _____ and complete schedule below.

Name of Landowner: _____
 Land Description: _____
 Mobile Home or Cabin Owner's Name: _____
 Phone No. (____) _____
 Mobile Home or Cabin Owner's Name: _____
 Phone No. (____) _____

Schedule 6 IF YOU DO NOT OWN A HOME AND YOU RENT, WHO IS YOUR LANDLORD?

NAME: _____
 ADDRESS: _____
 PHONE: _____

Schedule 7 SHEEP AND GOAT HEAD TAX

Number of sheep and goats of breeding age owned. Sheep _____ Goats _____
 Please include a \$1.00 fee for each head with the completed form.

FOR ASSESSOR'S USE ONLY ~ SHEEP AND GOATS

District	Paid	Unpaid

Schedule 8 DOG TAX

Name	Age	Sex	Hair Color	Breed	Hair Length (S, M, L)	Fee	Municipal #	County Tag #

FOR ASSESSOR'S USE ONLY ~ DOGS

District	Paid	Unpaid
Municipal	Paid	Unpaid

_____ Deputy _____ Date